

## **Finance Director**

Twany Edwards

(All below, plus reporting, Accounting, EMMA, DCA, GFOA, GDOA, compliance, TCP &CSI admin, Rev Bonds, GO Bond, Budget, Audit, CAFR, all recons,etc

#### Account Manager

John Gorton (all staff below)

(Bank Recons,CSI, ACH, CC, Receivables,MGAG Accounting,Reports,Capital, Supervise, Grants etc)

## **Customer Service Administrator**

Toni Minter(all staff below)

(UB, Cash Collections, CC, ACH, Bank Drafts, Daily Deposits,MGAG,Supervise, taxes, Advanced Disposal, bus license, research, customer escalation,etc)

# Accounting Specialist

OPEN

(Bank Rcons Receivables, Com Dev Loans, Installment fines, Property Sales, etc.Taxes,Alcohol Compliance,etc)

## **Accounts Payable Technician**

Crystal Lewis

(payables, incoming invoices, distribution, check request posting, empl advances, 1099etc)

### Payroll Technician

April Yearby

(payroll, deposits, petty cash withholdings, state reporting taxes,941, etc)

## Senior Accountant

OPEN

### **Revenue Collector**

Frted Griffin

(bank statements, collections internal and external, customer service rep, customer escalations, FOG program, Handbilled UB,misc UB billings

#### Customer Service(4)

(all phones & inperson customers

Daisy Little(Taxes, Alcohol &, Business
license, misc postings) In Finance

t: (stormwater) (mail postings)

Lynn Holiday(Drive Thru)

# <u>Customer SVC Specialist +Spanish</u> all & in person customers

Shekeela Prince-In Finance Dept

(Ret Checks, UB Recon, Taxes, Business License, etc)

#### **Billing Technician**

Sandra Daniel

(billing, Sensus, fixed services, rereads, work orders, new customers, etc.)

# Courier/Meter Reader

Adonis Willis

(Cash Deposits, Bank Runs, Drop Boxes, Work Orders, Mail for City (post office & interoffice, janitor for building, rereads, misc meter reading, etc)